

CENTENARY COLLEGE OF LOUISIANA

2010  
Campus Security Report

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# CENTENARY COLLEGE OF LOUISIANA

## Introduction:

The Centenary College Department of Public Safety/College Police Department would like to welcome new and returning members of the Centenary College community. The primary mission of the Department of Public Safety is to provide a safe environment in order that the College can fulfill its educational purpose. Although the Department of Public Safety has the primary responsibility for the safety of campus, it needs the assistance of other individuals and departments on campus to meet its goal of providing a safe environment. This booklet which is published in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Centenary College; and on public property within, or immediately adjacent to and accessible from, the campus. This booklet also includes institutional policies concerning campus security such as policies concerning sexual assault, and other matters. Please read it carefully as it contains information that can help keep you and others safe.

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## Department of Public Safety:

The Department of Public Safety employs College police officers who are primarily charged with protecting the College community and property. The College police officers have successfully completed a Basic Law Enforcement Training Academy and have been commissioned by the State of Louisiana in accordance with Louisiana Revised Statute 17:1805. These officers have the same law enforcement powers, authority and responsibilities as a state/city police officer or sheriff's deputy including the power of arrest. The College police officers are responsible for enforcing state laws within the campus jurisdiction in addition to the rules and regulations of the College. The officers have jurisdiction on campus, and on all streets, roads, and rights-of-way to the extent they are within or contiguous to campus. They may also discharge their duties of campus if they are:

- (1) in hot pursuit
- (2) engaging in intelligence gathering
- (3) investigating a crime committed on campus
- (4) transporting prisoners
- (5) transporting money, securities or other valuables on behalf of the College
- (6) providing security or protective services for visiting dignitaries
- (7) requested by the chief law enforcement officer of the parish or city

College police officers have the right to carry concealed weapons and to make arrest in or out of uniform. All police officers receive in-service training. DPS officers engage in around the clock patrols of campus including the residence halls, Greek houses, contiguous streets and parking lots. DPS officers respond to crimes in progress, emergencies and to investigate incidents of suspicious behavior. They also write offense and traffic accident reports. The Department provides security for all college-related functions, including off-campus activities of college organizations as deemed necessary by the Director of Public Safety. Students, faculty, staff and visitors are encouraged to immediately report any unusual incidents, suspicious people, crimes or emergencies to the Centenary College Police Department. The Centenary College Police Department (CPD) is the primary investigating agency for any crime committed on campus; however, should the need arise CPD will request officers, technical assistance and equipment from other agencies as needed.

The Centenary College Police Department works with the other law enforcement agencies in the area to address mutual concerns. Information regarding the vehicle identification number of all vehicles and the serial number of office equipment and personal property stolen on campus is reported to the National Crime Information Center (NCIC). Centenary's College Police Department, the Caddo Parish Sheriff's Office, the Shreveport Police Department, the Office of Homeland Security/Emergency Preparedness and other law enforcement agencies in the area share relevant information regarding serious incidents and arrests with each other. The Centenary College Police Department is available to assist students in reporting crimes that occurred outside the campus jurisdiction to the appropriate agency.

The Department of Public Safety also employs students to work in our Student Patrol Program. One of the primary goals of the Student Patrol Program is to provide the Department of Public Safety with additional eyes and ears on the College campus. Student officers patrol designated portions of campus and report any suspicious activity by cell phone to a College police officer.

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Student Patrol Officers also work in communications, issue parking citations, provide escorts and answer calls to assist stranded motorists. Student Patrol Officers do not have any arrest authority and they are not armed.

## Contact Information:

The DPS office is located in Centenary Square Suite 214A at the corner of Woodlawn and Kings Highway. The Centenary College Police Department has officers on duty 24 hours a day every day of the year. If there is no one at the office you can always contact an officer by dialing 5000 from any campus phone or 869-5000 from an off campus phone. The Centenary College Police department suggests that members of the community consider programming the number into their cell phones to aid them in contacting the police quickly in an emergency situation. Another option for communicating with the officer on duty is to text 207-0007. Immediate assistance may also be obtained by dialing 9-1-1. There are emergency phones located at the main entrance to each residence hall. Additional emergency phones are located at:

- the north entrance of Hardin Hall
- the south entrance of the Hurley School of Music
- the southeast entrance to the Student Union Building
- in the Arboretum
- Lot 8
- Lot 9
- Lot 11
- Lot 15
- in front of the Symphony House
- in front of the Wright Building
- Near Lot 6 (at the south entrance to the Smith building.)

Follow us on Facebook; look for Centenary Police Department.

## Campus Policies

### Alcoholic Beverages

Centenary College has enacted guidelines and rules regarding the consumption of alcohol in order to comply with state law and to establish an academic environment that promotes the health, safety and welfare of all members of its community. According to Louisiana law, it is unlawful for anyone under the age of 21 to purchase or have public possession of any alcoholic beverage. It is also unlawful to furnish alcohol to someone underage or obviously inebriated. The complete text of various city and state laws regarding alcohol can be found online at <http://www.centenary.edu/handbook/appendices> (in the Appendices of the Student Handbook.) Violations of the law will result in criminal prosecution and/or disciplinary action. Use, possession or distribution of alcoholic beverages in or on any College property, regardless of a person's age, is prohibited. Alleged violations of the College's alcohol policy will be referred to the Dean of Student Life. Those found in violation must participate in an educational

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sanction or community service as assigned. The Student Life Office has established guidelines regarding the use, possession and distribution of alcoholic beverages at off-campus events that are sponsored by College organizations.

### Counseling Center and Services

The Counseling Center, which is located on the bottom floor of Rotary Hall, provides students with short-term counseling and referrals off-campus as needed. Counseling Services will also facilitate referrals for faculty and staff seeking assistance for personal and work related issues. The Center is staffed by a professional licensed therapist with normal business hours posted at the beginning of each semester. In emergency situations, the counselor can be reached by contacting the Dean of Students, the Director of Residential Life, Senior Resident Assistant or the Department of Public Safety.

The Counseling Center participates in national screening days for depression, alcohol and eating disorders and offers short term counseling or referrals as appropriate. Other issues that students often bring to the therapeutic session include but are not limited to relationship issues, anxiety, stress management and loneliness. Counseling services are available free of charge to all students. Contact the Counseling Center at 869-5466, for an appointment.

### Crime Prevention/Intervention

The Department of Public Safety has proactive policies, which are geared to preventing crimes before they occur. Each year the Department of Public Safety compiles a Campus Security Booklet that describes all of the law enforcement services provided by the department. This booklet can be printed from the departmental website or a printed copy of this booklet can be obtained from the Department of Public Safety office. Prior to the start of the fall semester the Department of Public Safety engages in cross training with orientation leaders and residential life staff to ensure that these individuals are familiar with campus security procedures and practices so they can in turn provide correct information to the students with whom they interact. The Department of Public Safety distributes to new students and parents various materials designed to provide information regarding crime prevention programs operated by the Department. The Director of Public Safety gives a crime awareness/safety presentation during the orientation process to the incoming students and their parents and answers their questions. The Director of Public Safety and DPS officers are available throughout the year to participate in educational programs regarding

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crime-awareness, safety, alcohol, drugs or sexual assault. The Department of Public Safety has various activities and exhibits during alcohol awareness week each fall, which are designed to educate students about the effects of alcohol consumption. DPS officers have equipment to assist members of the College community with flat tires or dead batteries. The Department of Public Safety will also provide anyone with an escort across campus 24 hours a day.

Students, faculty and staff can assist the Department of Public Safety in their efforts to keep the campus safe. All students, faculty and staff are issued ID cards, which serve several purposes including functioning as college identification. Centenary College campus is an open campus and since DPS officers cannot know every member of the College community they must rely on ID cards as the quickest method of determining whether an individual has a legitimate purpose on campus. Consequently, the ID card is to be carried at all times while on campus. All members of the College community should make an effort to lock the doors to their offices, rooms and vehicles. It is best to not leave valuable items such as cell phones, purses, backpacks etc. readily visible in a vehicle or unattended in a public place. If a valuable item must be left in the vehicle, secure it in the trunk or at the very least place it out of sight under a seat or in the glove box. The Department of Public Safety recommends that bicycles be secured with U style locks and not chain or cable type locks. All members of the College community are encouraged to both record the serial number (if available) and to permanently mark valuable items including books. The Department of Public Safety advertises and conducts Operation IE events at different locations on campus. At these events DPS employees will use an engraver to permanently mark personal property with identifying marks or numbers. These steps will not only deter theft they will also assist the Department of Public Safety in returning to their rightful owners the large number of lost books and property recovered each year.

### Crime, Reporting and Collection of Statistics

Centenary College has a relatively low incident of crime, particularly of violent crime. Some crime, however, does occur. Part of the mission of the Department of Public Safety is to provide information to the College community regarding the crimes that have occurred on campus in order that members of the community can take the appropriate steps to protect themselves and their property. To achieve this goal and comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act the Department of Public Safety publishes the crime statistics for the preceding year in the Campus Safety Booklet which can be found online at <http://www.centenary.edu/dps/safety>. Copies of this booklet may also be obtained at the Department of Public

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Safety office located in Centenary Square Suite 214A or by calling 869-5759. The Department of Public Safety strives to keep the campus community informed of security issues throughout the year via informational bulletins (Timely Warnings) posted on the department website at <http://www.centenary.edu/dps>. These bulletins are also disseminated via global emails. The Department of Public Safety desires to provide the College community with the most accurate information possible concerning the crimes that have occurred on campus but this is complicated by the fact that not all crime victims are willing to file an official police report. Consequently, when compiling the annual crime statistics the Department canvases those individuals on campus who have been identified as having "significant responsibility for student and campus activities" to determine if they are aware of any additional crimes which should be included in the annual report. In order to ensure that a crime is included in the annual crime statistics and if appropriate that Timely Warnings are issued to the College community it should be reported to at least one of the following departments or individuals: the Department of Public Safety, the President, the Vice President of Finance and Administration, the Office of Student Life Residential Life Staff, Faculty and Staff Advisors to Student Organizations and Athletic Coaches. If a crime is reported to any of the campus security authorities listed above and it is considered to be an ongoing threat to the safety of the College community the Department of Public Safety will issue a Timely Warning. If you are the victim of a crime and do not want to pursue college disciplinary action or criminal charges you may still want to consider making a confidential report so that the Department of Public Safety can take steps to ensure the safety of yourself and others. To file a confidential report call the Campus Watch telephone line at (318) 841-7238 and leave a message. The Director of Counseling Services and the College Chaplain are not mandated to report incidents to the Department of Public Safety; however, these individuals may, if and when they deem it appropriate inform persons they are counseling of the procedures to report the crime on a voluntary and confidential basis. The DPS daily Blotter which is available to the public and media, provides an initial synopsis of any crime that occurred that day. The Department of Public Safety is required by the Campus Security Act to monitor criminal activity at off-campus locations of student organizations. The Department requests information from the Shreveport Police Department regarding criminal activity reported to them which occurred on campus, in the public areas surrounding campus and at off-campus locations of student organizations.

### Drugs

The use of illegal drugs is not only a violation of city, state and federal

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laws it is also inconsistent with and detrimental to the academic process of the College. Consequently, individuals found using, possessing or distributing narcotics, stimulants, depressants, mind expanding or other dangerous drugs and/or paraphernalia, except as expressly permitted by law, are subject to disciplinary action and/or possible arrest, imprisonment or fines. Centenary College complies with the Drug-free Schools and Community Act of 1989 by publishing information regarding institutional policy and sanctions as well as city, state and federal laws concerning the use of alcohol and illicit drugs in the Appendices section of the Student Handbook online at <http://www.centenary.edu/handbook/appendices>.

### Emergency Response and Evacuation Procedures

The College maintains an emergency management program to protect lives, property, and to continue necessary critical functions. As part of this management program the College will notify members of the campus community of an emergency or urgent situation as rapidly as possible unless issuing a notification will, in the professional judgment of campus authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. The Emergency Notification Plan shall be activated whenever the Director of Public Safety, Vice President for Administration and Finance, President or Provost decides an emergency event has occurred on campus. It is the responsibility of any member of the College community who becomes aware of a potential or existing emergency to notify the Department of Public Safety. Upon confirmation of an emergency, the Director of Public Safety, in conjunction with appropriate campus officials, will issue an emergency bulletin to the College community which includes immediate action required, anticipated action required, the status of campus and any additional details necessary to preserve safety and security. Depending on the type of emergency some or all of the following modes of communication may be utilized:

- (1) Updating the College's emergency website at <http://www.centenary.edu/emergency>
- (2) Updating the College Emergency Information Line at 318.629.3635
- (3) Sending a global College e-mail
- (4) Sending a text message to registered cell phones
- (5) Issuing press releases to local broadcast media
- (6) Making announcements via public address systems.

The text and e-mail messages will state in the subject line Emergency, Urgent or Important.

The College suggests that all members of the community register their cell phone online at <https://safe.centenary.edu/emergency> so they

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can receive these emergency text messages.

All members of the campus community are expected to familiarize themselves with College EMERGENCY PROCEDURES booklet which can be found in each residence hall suite and online at <http://www.centenary.edu/emergency>. This booklet is updated annually and provides critical information regarding what steps you should take in the event of a campus emergency. Evacuation Plans can also be found in each residence hall suite and in most academic classrooms/labs. Emergency Assembly points are indicated on each plan and a complete list is in the EMERGENCY PROCEDURES booklet. The College will test the Emergency notification and evacuation system annually. The Department of Public Safety will work with other departments on campus to publicize emergency procedures, set up and document test exercises. More detailed information regarding the College's emergency management plans can be found in various campus policies including the Inclement Weather, Emergency Response Network and the Emergency Notification policies.

## Facility Access and Security

Most College facilities are open to members of the College community during the day and during evening hours when classes are in session. Only faculty and staff members are allowed to enter locked buildings during times when the buildings are generally closed. Students however, may be granted access to locked buildings with the proper authorization. Faculty and staff members who are in buildings after hours are encouraged to advise the Department of Public Safety so that DPS officers can make extra checks of the area. The general public may attend cultural and recreational events at specified locations on campus such as the Gold Dome, Playhouse, Amphitheater, etc.

The residence halls are locked at all times. Only residents and their guests are allowed in the residential halls. Visitors to a residence hall must be with their resident host at all times during their visit. Resident students are responsible for their guest's actions. As each resident is given a key to their residence hall and their individual room they bear part of the responsibility for ensuring that the residential halls are a safe place to live. Residents are advised to always lock the door to their room, to exercise care in the handling of their keys, to not let anyone into the residence hall who is not approved for access and to report any suspicious individuals in the residence halls. The College has implemented an ID badge program to assist residents in determining if an individual has a legitimate purpose in the Residence Halls. Facility Service employees, contract employees and Information Technology employees entering the Residence Halls will wear their College ID or their attire. It is against College regulations to prop open exterior

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doors to any residence hall and DPS officers may issue a campus citation to anyone observed violating this rule. Each residence hall is under the supervision of an Area Coordinator or Senior Resident Assistant. Resident Assistants are housed in each hall to assist students with minor problems and to serve as a resource for our students. Two Resident Assistants are on duty nightly from 5p.m.-7a.m. and can be reached by cell phone. Duty cell phone numbers are posted in each residence hall.

DPS officers patrol campus twenty-four hours a day in attempt to prevent or detect crime as it occurs. DPS officers and employees lock buildings as they close and then check the exterior doors to all buildings including the residence halls throughout the night to ensure that they remain secure. The Facility Services Department is responsible for making the necessary repairs to keep the buildings and grounds safe and secure. DPS officers assist the Facilities Services Department by making note of and then reporting potential safety and security hazards such as broken windows, locks, holes in the ground etc. which they have observed during their patrols. Faculty, staff and students are encouraged to report any safety or security hazards requiring repairs to the Facility Services Department by calling 869-5286. Safety or security concerns necessitating the addition of equipment or a change in procedure (such as poor lighting or controlling access to buildings via alarms) should be addressed to the Director of Public Safety at 869-5000. Both the Facility Services Department and the Department of Public Safety can also be contacted by accessing the campus services portion of the College web site.

### Missing Student

All incoming students are required to complete the Emergency Response Network form online. On this form each student must provide the College with the name and contact information of at least one individual to be notified in the event a student is missing or incapacitated. Only authorized campus officials and law enforcement officers in the furtherance of a missing person investigation may access this information. If a missing student is less than 18 years of age and not emancipated, the College will notify the student's parent or legal guardian. Regardless of whether a student has provided a contact person, the College will notify campus and local law enforcement that the student is missing.

Any College official upon receiving information that a student has been missing for 24 hours must file a report with the Centenary College Police Department (CPD) who in turn will ensure that the Dean of Students has been notified. The Dean of Students (or his designee) will

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notify the designated emergency contact within 24 hours of receiving the missing person report. If a student living in a campus residence facility is determined to have been missing for 24 hours Residence Life will notify CPD to initiate a missing person investigation. Residence Life will assist with providing information and access to the student's room. If anyone is concerned about a student's welfare they are encouraged to report it immediately to the Centenary College Police Department; it is not necessary to wait 24 hours to file a report. CPD will immediately begin efforts to locate the person including communicating with local police agencies if appropriate. The Centenary College Police Department, however, will only have a missing person bulletin entered into the NCIC computer if there is evidence of foul play or if twenty-four hours have elapsed since the initial report.

### Off Campus Housing

The Centenary College Police Department provides services and responds to calls taken from off campus facilities such as the Greek Houses and College owned rental houses. If you have an emergency you may contact the Centenary College Police Department by dialing 869-5000 or the Shreveport Police Department by dialing 9-1-1. Any crime prevention or security intervention program offered by D.P.S. is open to those students, faculty and staff members residing in these off campus residences.

### Sexual Assault

A survey of college-aged women across the United States found that one in four had been the victim of rape or attempted rape. College men also experience sexual assault although in much smaller numbers. Various studies have shown that the majority of sexual assaults are committed by someone known to the victim. Centenary College has adopted a very proactive education and awareness program in response to these alarming statistics. In 2002, the Department of Public Safety received a grant to work with other campus departments to revise campus policies and procedures on violence against women improve victim services and conduct educational programs. The College will not tolerate sexual assault of any type in the College community.

### *Educational Programs*

Centenary College believes that education is the key to preventing most sexual assaults. For this reason Centenary College includes in the Student Handbook online a complete list of sexual offenses and their penalties as well as a detailed explanation of the laws regarding sexual assault. (<http://www.centenary.edu/handbook/appendices>)

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Information regarding sex offenders in the area can be obtained by using the DPS website link to the Louisiana Sex Offender & Child Predator Registry or by going directly to the their website at <http://www.lsp.org/socpr/default.html>. Programs on rape and other sexual offenses are offered at student orientation and throughout the year in order to heighten awareness and thereby reduce the students' and employees' risk of becoming a victim or perpetrator of sexual assault. The Department of Public Safety teaches R.A.D. (Rape Aggression Defense) classes throughout the year. Students, faculty and staff are reminded that college campuses are not sanctuaries against the problems of the community and that they should exercise the same self-protective measures (such as not walking alone at night) that they would elsewhere. Students are cautioned that many acquaintance rapes occur when the perpetrator and/or the victim have been drinking and the perpetrator has succeeded in isolating the victim.

### *Reporting a Rape or Sexual Assault*

Reporting a sexual assault to the College Centenary College Police Department as soon as possible:

- (1) Helps protect you and othes from further victimization
- (2) Helps apprehend the assailant
- (3) Maintains your options regarding College disciplinary action and civil or criminal prosecution.

Reporting an incident does not obligate you to continue with legal proceedings or campus disciplinary action.

In order to report a sexual assault to the College police dial 869-5000 or 9-1-1. If the perpetrator is at the scene or is fleeing the scene the victim should advise the officer of that fact and provide a description. A College police officer will meet with you and will take your statement regarding what transpired. You will be asked to identify or describe the alleged assailant(s). You may be asked questions about the scene of the crime, witnesses, what happened before or after the incident. The Centenary College Police Department will make every effort to have a female officer present if requested by the victim. Other College personnel from Residential Life, the Dean of Students Office, and the Counseling Center are also available to assist the victim upon their request. A College police officer will make arrangements for you to go to the hospital. The Centenary College Police Department is available to assist you in reporting a sexual assault that occurred outside their jurisdiction to the appropriate law enforcement agency. If you do not wish to report the crime to the police you should still seek counseling.

### *Obtaining Medical Help and Preserving Evidence*

Even if you do not think that you have been injured during a sexual

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assault you should seek medical treatment for the following reasons:

- (1) to check for internal injuries
- (2) To test for sexually transmitted diseases and receive treatment
- (3) To have the option of receiving a post rape contraceptive
- (4) To gather physical evidence for use in prosecuting and convicting the assailant

Willis-Knighton Health System or Christus Schumpert Health System are the best equipped to conduct rape examinations. Many victims of sexual assault are ashamed and have a desire to rid themselves of any reminders of the crime. However, to ensure that physical evidence is not lost you should not shower, bathe or change clothes. If you must change clothes, place the soiled clothing in a paper bag. Do not douche or urinate. If you must urinate do not use toilet tissue. Do not brush your teeth. At the hospital trained medical personnel will collect samples of hair, blood, semen and saliva. Your clothing will be entered into evidence so you will need an extra set of clothes to put on. In the event that you decide to pursue charges, all evidence will be sent to a crime lab for analysis.

### *Counseling*

Victims of sexual assault and their loved ones usually experience a wide range of emotions including anger, fear, guilt, and shame. Counseling or speaking with other victims helps in coping with these emotions. The Counseling Center (869-5424) or the Chaplain's office (869-5156) can assist you in arranging for free on-campus and/or off-campus counseling. The Director of Counseling Center has training and prior experience in working with victims of sexual assault and relationship violence. Providence House operates a 24 hour sexual assault/domestic violence crisis hotline at (318)698-7273.

### *Changing Academic Classes and Living Accommodations*

Centenary College recognizes that the recovery process for victims of sexual assault may be eased by changes in academic classes and living accommodations. The College upon request will make these changes as long as the changes are reasonable and available. All requests for changes in living and academic arrangements must be addressed to the Student Life Office. The Dean of Students will, in the most confidential manner possible, assist the victim in making these changes and in finding other qualified individual(s) to help the victim.

### *Procedures for On-Campus Disciplinary Action*

Any member of the Centenary College community may file charges against another student for violence and sexual misconduct. In order to file charges against a student, the accuser must submit a written

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document detailing the complaint to the Dean of Student Life. The procedural guidelines for judicial complaints are listed on the College web site under the Student Life link. Both the alleged victim and alleged perpetrator are guaranteed the same opportunities to have others present during the hearing. In cases alleging sexual assault both parties will be informed of the verdict and any sanctions imposed. For more information on filing charges, victim's rights and other matters, please contact either the Director of Public Safety or the Dean of Student Life.

### *Possible Sanctions*

All students accused of any violation are entitled to due process. Violations of the College's standards of conduct may be addressed through various judicial avenues depending on the nature and severity of the complaint. The judicial flow chart, which can be found on the College web site, illustrates the various judicial processes, including all sources of appeal. Students found guilty of violation(s) consisting of a sexual offense or other forms of violence are subject to a full range of disciplinary sanctions. These sanctions include but are not limited to expulsion, suspension, probation, warning, restitution, fines, loss of privileges and additional discretionary sanctions. It should be noted that college disciplinary proceedings do not preclude criminal sanctions and that the disciplinary proceedings may be carried out prior to, simultaneously or following criminal proceedings.

### Substance Abuse Education Programs

Centenary College is committed to the integrated development of the mind, body and spirit of its students. For this reason, the College assists students, faculty and staff in finding alternatives to alcoholic beverages for promoting social interaction and stress reduction. The College also provides services and resources for students, faculty and staff who experience alcohol or drug related difficulties.

Keeping yourself informed is an important step in developing a healthy lifestyle and understanding how to cope with problems as they arise. A variety of departments sponsor prevention education programs to support and encourage healthy, productive lifestyles. Some sponsors of these programs include:

Counseling Services	869-5424
Residence Life	869-5110
DPS Educational Programs	869-5759
Student Activities	869-5736
Health Services	869-5671
Dean of Student Life	869-5117

Feel free to contact any one of these departments for information on

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when their programs will be offered.

The Department of Public Safety has an alcohol education program named BRAD (Be Responsible About Drinking), aimed at students who are turning 21. Students receive a birthday card at the beginning of their birthday month that will encourage them to celebrate in a responsible fashion. Included in the birthday card will be some information on alcohol consumption, alcohol poisoning and the Safe Ride program. The Department of Public Safety in conjunction with other departments on campus has brought in high-tech DWI simulators to demonstrate to students the effects of intoxication on driving.

Students who may have a substance abuse problem or concern are encouraged to seek assistance from the College Counseling Center or the Student Health Center. The Counseling Center can conduct an assessment and provide counseling or referrals if necessary. Centenary College endeavors to develop the character trait of good citizenship in each of its students. Accordingly, the College encourages you to act responsibly and to consult with the College Counselor if you are aware of a friend, roommate or classmate who may have an alcohol or substance abuse problem. Remaining silent will not help your friend as substance abuse problems typically escalate without some form of intervention.

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## Definitions

### Daily Crime Log

The Centenary College Police Department maintains a daily crime log that lists all reported crimes. The log outlines the logistics of the crime (date, time, and location), the nature of the crime, and how the crime was handled.

### Crime Statistics

The Department of Public Safety, under the direction of the Director or his or her designee, gathers and compiles crime statistics. In addition to the crimes reported to Centenary Police, the Director also solicits information from the Office of the Dean of Students and the Athletic Department. Crime statistics in this report from off-campus venues and adjacent streets were compiled in collaboration with the Shreveport Police Department.

These crime statistics are substantiated by the Department of Public Safety in collaboration with the Dean of Students, the Athletic Director and the Shreveport Police Department. Double counting of these crimes is avoided by an oversight process conducted by the designated Campus Safety Survey Administrator.

It should be noted that the Campus Security Act was amended in 1998. Any marked increase across years or in the revised statistics from previous years can be accounted for by the fact that the geographic boundaries for reporting were greatly expanded in 1998, and reporting of drug, alcohol, and weapons violations was also broadened to include not only arrests but also disciplinary referrals.

### CRIME DEFINITIONS

#### *Murder*

The willful (non-negligent) killing of a human being by another.

#### *Negligent Manslaughter*

The killing of another person through gross negligence.

#### *Sex Offenses (Force)*

Any sexual act against another person without the other person's consent (Includes attempts)

- a. Sexual intercourse with another person without the other person's consent.
- b. Sodomy with another person without the other person's consent.
- c. Oral copulation (vaginal, anal) with another person without the other person's consent.
- d. Rape with a foreign object (vaginal, anal) of another person without the other person's consent.
- e. Sexual battery is the touching of the intimate parts of another person for

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the purpose of sexual gratification, without the other person's consent.

This category also includes offenses which are not forcible or against the person's will where the victim is incapable of giving consent.

### *Sex Offenses (No force)*

Any unlawful, but consensual sex act with another person. (Includes attempts)

- a. Incest--consensual sexual intercourse between persons who are related to one another within the degrees wherein marriage is prohibited.
- b. Unlawful sexual intercourse, (statutory rape), consensual intercourse with a person who is under the age of consent.

### *Robbery*

The taking of personal property in the possession of another, from his/her immediate presence, and against his/her will, accomplished by means of force or fear.

### *Aggravated Assault*

An unlawful assault upon the person of another with a firearm, deadly weapon object , instrument or by any means or use of force likely to produce great bodily harm. (Includes attempts, whether or not an injury occurred.)

### *Burglary*

The unlawful entry into a defined structure with the intent to commit a theft or any felony.

### *Motor Vehicle Theft*

The taking of a vehicle (as defined) without the consent of the owner with the intent to either permanently or temporarily deprive the owner of title or possession of the vehicle.

### *Arson*

The willful and malicious setting of a fire to burn or who burns or causes to be burned or who aids, counsels, or procures the burning of any structure, forest land or property.

### *Liquor Offenses*

The unlawful possession, sale, transportation, manufacturing, furnishing alcohol to a minor (under 21 years), and maintaining an unlawful drinking place. (Does not include public drunkenness or driving while under the influence.)

### *Drug Offenses*

The unlawful possession, sale, use, transportation, cultivation, manufacturing or maintaining an unlawful place. (Does not include driving while under the influence, and/or being under the influence of narcotic/illegal drugs.)

### *Weapon Offenses*

With certain exceptions, the possession or control of any firearm, deadly weapon, illegal knife or explosive device while on this property. (Our residential

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policy prohibits the possession or control of any fireworks, Pellet or BB guns, switch blade knives, nunchakus, billy clubs or any other deadly weapon.)

### *Hate Crimes*

A criminal act motivated by bias against any person or group of persons, or the property of any person or group of persons because of the ethnicity, race, national origin, religion, gender, sexual orientation, or disability of the person or group, or bias based upon the perception that the person or group has one or more of those characteristics.

# CENTENARY COLLEGE OF LOUISIANA

2009	Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
		<b>CRIMINAL HOMICIDE</b>				
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	
<b>SEX OFFENSES</b>						
SEX OFFENSES: FORCIBLE SEX OFFENSES	1	0	1	0	0	
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	
ROBBERY	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	
BURGLARY	3	4	7	2	0	
MOTOR VEHICLE THEFT	0	0	0	0	2	
ARSON	0	0	0	0	0	

2008	Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
		<b>CRIMINAL HOMICIDE</b>				
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	
<b>SEX OFFENSES</b>						
SEX OFFENSES: FORCIBLE SEX OFFENSES	10	1	11	0	0	
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	
ROBBERY	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	1	
BURGLARY	1	4	5	1	0	
MOTOR VEHICLE THEFT	0	2	2	0	2	
ARSON	0	0	0	0	0	

# CENTENARY COLLEGE OF LOUISIANA

2007 Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
<b>CRIMINAL HOMICIDE</b>					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
<b>SEX OFFENSES</b>					
SEX OFFENSES: FORCIBLE SEX OFFENSES	1	1	2	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	2	6	8	2	0
MOTOR VEHICLE THEFT	0	3	3	0	1
ARSON	0	0	0	0	0

# CENTENARY COLLEGE OF LOUISIANA

2009	Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
<b>ARRESTS</b>						
	LIQUOR LAW VIOLATIONS	0	2	2	1	0
	DRUG LAW VIOLATIONS	3	3	6	0	2
	ILLEGAL WEAPONS POSSESSION	0	1	1	0	0
<b>JUDICIAL REFERRALS</b>						
	LIQUOR LAW VIOLATIONS	4	0	4	2	0
	DRUG LAW VIOLATIONS	3	0	3	0	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
2008	Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
<b>ARRESTS</b>						
	LIQUOR LAW VIOLATIONS	1	0	1	0	0
	DRUG LAW VIOLATIONS	1	3	4	0	3
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
<b>JUDICIAL REFERRALS</b>						
	LIQUOR LAW VIOLATIONS	5	5	10	0	4
	DRUG LAW VIOLATIONS	4	0	4	1	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

# CENTENARY COLLEGE OF LOUISIANA

<b>2007</b> Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
<b>ARRESTS</b>					
LIQUOR LAW VIOLATIONS	2	0	2	0	1
DRUG LAW VIOLATIONS	0	5	5	0	5
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
<b>JUDICIAL REFERRALS</b>					
LIQUOR LAW VIOLATIONS	2	0	2	0	0
DRUG LAW VIOLATIONS	3	0	3	1	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

# CENTENARY COLLEGE OF LOUISIANA

## ON CAMPUS

## Clery Bias Crime Statistics

2009 ON CAMPUS Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2008 ON CAMPUS Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CENTENARY COLLEGE OF LOUISIANA

2007 Clery Act Reportable Offenses	ON CAMPUS						Category of Bias						
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit							
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0							
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0							
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0							
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0							
ROBBERY	0	0	0	0	0	0							
AGGRAVATED ASSAULT	0	0	0	0	0	0							
BURGLARY	0	0	0	0	0	0							
MOTOR VEHICLE THEFT	0	0	0	0	0	0							
ARSON	0	0	0	0	0	0							
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0							
SIMPLE ASSAULT	0	0	0	0	0	0							
INTIMIDATION	0	0	0	0	0	0							
LARCENY-THEFT	0	0	0	0	0	0							
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0							
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							

# CENTENARY COLLEGE OF LOUISIANA

## NON CAMPUS

### Clery Bias Crime Statistics

2009 NON CAMPUS Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2008 NON CAMPUS Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CENTENARY COLLEGE OF LOUISIANA

2007 Clery Act Reportable Offenses	NON CAMPUS Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CENTENARY COLLEGE OF LOUISIANA

## PUBLIC PROPERTY

## Clery Bias Crime Statistics

2009 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2008 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CENTENARY COLLEGE OF LOUISIANA

2007 Clery Act Reportable Offenses	PUBLIC PROPERTY						Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit						
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0						
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0						
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0						
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0						
ROBBERY	0	0	0	0	0	0						
AGGRAVATED ASSAULT	0	0	0	0	0	0						
BURGLARY	0	0	0	0	0	0						
MOTOR VEHICLE THEFT	0	0	0	0	0	0						
ARSON	0	0	0	0	0	0						
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0						
SIMPLE ASSAULT	0	0	0	0	0	0						
INTIMIDATION	0	0	0	0	0	0						
LARCENY-THEFT	0	0	0	0	0	0						
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0						
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						

## Conclusion:

Although there have been some significant reductions in critical categories of crime statistics the safety of the community remains of paramount importance to Centenary College. As the primary department charged with this responsibility the Department of Public Safety desires to engage in cooperative dialogue with members of the campus community and to provide innovative crime prevention programs. It is our aim to uphold the law and to exemplify professionalism, diligence and integrity in all that we do. We also desire to demonstrate compassion and respect for all people. Therefore, we encourage anyone to bring any safety/welfare concerns or ideas for improvement to our attention; stop by our office, talk to our officers in the field or fill our Feedback Form online at <http://www.centenary.edu/dps/feedback>. By working together, the Department of Public Safety and the College community can create a safer and more secure environment.

The Campus Fire Safety Right to Know Act is a federal law that requires post secondary institutions which have on-campus student housing to report fire safety information. A report must be published annually outlining the campus fire safety systems, statistics, policies and procedures to enable parents and students to make informed decisions regarding fire safety and their choice of institution and/or residence hall. You can obtain a copy of the Fire Safety Report online at <http://www.centenary.edu/dps/safety>. To request a printed copy of the report contact the Department of Public Safety at 318.869.5759 or stop by their office in Centenary Square Suite 214A.