



CENTENARY COLLEGE OF LOUISIANA

STUDENT RESEARCH
FORUM

MATTHEW WEEKS,
DIRECTOR

2911 CENTENARY
BOULEVARD

SHREVEPORT
LOUISIANA
71134

TELEPHONE
318 841-7268

FAX
318 869-5795

EMAIL
RMWEEKS@CENTENARY.EDU

To: Presenters at the 20th Annual Student Research Forum
From: Matt Weeks, Director

Just a few quick notes about the student research forum presentations.

Oral Presenters:

- Each presenter is allotted 10 minutes; 8 minutes for speaking and 2 minutes for answering questions. In order to hold to the schedule, you will be held to the 10 minute limit. Make sure to allow a little time for questions.
- A computer with Powerpoint and a projector will be available at each presentation location (Carlisle auditorium for Natural Science presentations, Kilpatrick for Social Science & Humanities presentations.) If you need something other than these, let me know asap so I can make the accommodations.
- Please load any computer files onto the computer **BEFORE** your presentation. That is, either before the session begins or during a scheduled break. The sessions are on a tight schedule, so the time you take loading your Powerpoint is time out of your 10 minutes. On a similar note, it would be wise to show up with your presentation stored in a couple of places (e.g., in your email box and on a USB drive), just in case one doesn't seem to be working.
- Make sure to consult the online schedule to note your presentation time.

Poster Presenters:

- Your poster should be up on the second floor of Mickle Hall with you at its side by 11am on Thursday, April 14th. The judges will begin examining the work by 11:10am. You'll be expected to be with your poster to answer any questions the judges might have. In addition, many presenters like to have a brief summary prepared (say, no more than 2 minutes) for when a judge inevitably asks, "So, tell me about what you did."
- There are no strict criteria for the format of the poster (e.g., a single, large sheet vs. individual panels). Therefore, the format is left at the discretion of the presenter.

If you have any specific questions regarding requirements, formats, schedule, etc., please don't hesitate to contact me. This is an opportunity for you to showcase your work, and we (the faculty and staff who work on the forum) want you to have the best experience possible.

Oh yeah, don't forget about the cash prizes. Prizes will be awarded for each of the following areas: 1) Natural Science oral presentations, 2) Social Science & Humanities oral presentations, and 3) Poster presentations. However, winners won't be announced until the Monday following the research forum. Also, your t-shirt will be waiting for you at your presentation venue.