

OFF-CAMPUS HOUSING REQUEST

Current Students: 2008-09

All full-time students at Centenary College are required to reside in campus housing. The Student Handbook outlines circumstances in which exceptions to this policy are made. Please mark the box that corresponds to your situation and complete the instructions in that section. This form must be completed and returned to the Residence Life Office no later than March 31, 2008 to be considered for the Fall 2008 semester. Exceptions approved after that date carry a \$300 late fee. Once the semester begins, all room fees are nonrefundable. Please note that submission of this form does not guarantee an exception to the residency requirement and that additional documentation may be required. Decisions can be appealed to the Exception Review Committee. Their decisions are final. Please refer to the Student Handbook online at www.centenary.edu/handbook/ for additional details. Providing false information on this form may result in fines and judicial action.

Name (Please Print) _____ Social Security Number _____

Campus Box _____ Phone # _____ Email _____

I would like to reside at the following address during the 2008-2009 academic year:

Address (City/State/Zip) _____ Phone _____

I do not have this information yet. I realize that a \$300 charge for Fall 2008 will be placed on my account until I provide a valid local address and phone number and that the last day to have those charges removed is August 25, 2008.

Meal Plan (see options and prices at www.centenary.edu/services/dining/plans/) 17 Meals/Week 12 Meals/Week 7 Meals/Week

I will be of senior classification on August 25, 2008 or at least 21 years old as of August 25, 2008.

Birthdate (M/D/Y) _____ Anticipated credit hours _____

I am planning to live with my parent or legal guardian at his/her primary residence. We will reside in the Shreveport/Bossier area at the address listed above during the entire 2008-2009 academic year. **A parent or legal guardian with whom you will be living must sign below on the "Supporting Signature" line.**

I will be living in a fraternity house during the entire 2008-2009 academic year. I realize that if this situation changes I must notify the Residence Life Office immediately. Failure to do so may result in the student being charged room and board for the entire academic year and the fraternity house losing the right to house students under the age of 21. I agree to purchase an approved meal plan. To be considered, this form must be signed by the fraternity president, house manager, or advisor (under "Supporting Signature") and a roster of **ALL** students who will be living in the house during the upcoming semester must be attached. Any changes to the roster must be submitted as they occur during the upcoming semester.

I am married, divorced, or a parent. Specify _____

Other: Attach a letter and applicable supporting documentation. For medical accommodation or exceptions, you must contact the Director of Health Services and complete a medical request form. Medical requests will not be reviewed until all paperwork has been completed. For more information, contact the Residence Life Office.

By signing below I signify that I have read this entire form and that all information provided is correct to the best of my knowledge. I agree to notify the Residence Life Office immediately if the housing situation checked or address listed changes and realize that failure to do so may result in being charged full room and board for the entire 2008-2009 academic year. I realize that moving off campus may affect my financial aid and/or scholarships.

Student Signature* _____ Supporting Signature* _____

**Student signature required for all requests. Supporting signature required only if living at home (parent) or in a fraternity house (fraternity president, house manager, or advisor).*

Centenary
COLLEGE OF LOUISIANA

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