**Trek 116 Course Proposal Form**

**Name, Department, and Email Address**

**Approval from department chair/supervisor?**

**Course Title**

**Course Description** (100-200 words; include a brief description of the kinds of assignments or activities that students will engage in for the course; this description will be available on the website and in a pamphlet advertising Trek 116 course offerings)

**Keywords associated with the course. This may have to do with content, discipline(s), or key concepts.**

**Please explain briefly your qualifications for teaching this subject matter?** (Discipline, Research and/or professional experiences, etc. This is to ensure compliance with SACS-COC requirements)

**Trek 116 courses have common learning outcomes: Inquiry and Analysis, Problem-solving, and Civic Engagement. Describe activities or assignments you will use to assess students in each of these outcome areas?** (LEAP rubrics for these learning outcomes are attached)

**Trek 116 students will participate in a public research conference near the end of the semester. What kinds of projects and/or presentations will your students produce for this event?**

**What teaching/learning resources, beyond the usual, will you require?** (Computer lab? Software? Transportation? Instructional Supplies?)

**Given physical or technical constraints, what is the maximum number of students you will be able to teach?** (Consider such things as lab space, transportation, etc.)

**How often do you anticipate being able to teach this course? In what *spring* semester can you begin?**

**Do you have any interest in team-teaching this course or teaching Trek 116 as part of a faculty cohort?**

**Please provide a brief breakdown of the amount of time an average student would need to invest in the proposed course per week. This includes such activities as:**

* **Time in class**
* **Amount of time preparing for class (reading, studying)**
* **Time in lab/studio/workshop**
* **Time meeting one on one with the instructor**
* **Time researching, writing, or preparing graded work**
* **Time at out-of-class events or activities**
* **Time spent participating in online discussions**

**Please attach a sample syllabus if available.**