

CAPITAL BUDGET PROJECT REQUEST FORM as of 3 Jan 20 (page 1 of 3)

Please provide the following information regarding your project request:

Name: Chris Sampite Date: 2/5/2021
 Title: _____ Phone No: 5286
 Department: Facilities Email Address: csampite@centenary.edu

SCOPE:

Building and Room No (s): 138 East Columbia and 2828 Oak Street

Briefly Describe Project: To demolish two houses no no longer in a condition to be occupied and make improvements to east side of campus.

- Type of Project:** (check all that apply):
- Office Renovation
 - Classroom
 - Landscaping
 - Lab Renovation
 - Residence Hall
 - Building Repairs
 - Feasibility Study
 - IT
 - Deferred Maint.
 - Other (please describe) Demolition

SCHEDULING/COST:

Requested Completion Date: 08/31/2021 Est. Cost: 15,000

AUTHORIZED SIGNATURES:

IT Related Approval: Scott Merritt 2/5/2021 / Scott Merritt
For IT purchases
 Facilities Approval: Chris Sampite 2/5/2021 / Chris Sampite
Building renovations/modifications
 Department Head: _____ / _____ / _____
 Vice President: Robert Blue 2/8/2021 / Robert Blue

(Forward to VPFA@centenary.edu)
Date of Cabinet Approval _____

F/O/A/P: _____

DocuSigned by: Robert Blue
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PROJECT REQUEST FORM (page 2 of 3)

Please provide the following additional information regarding your project

All new project requests must be approved by the Cabinet and be included in the FY 21 budget before work can begin.

To facilitate the project review process, the following questions in this two-page Appendix are now required to accompany all new Project Request Form (PRF) submissions. The Appendix is an opportunity for you to explain the significance and value of the project you wish to pursue for your Department. The questions listed below are questions that must be answered for each new PRF. Incomplete forms will not be included in the capital budget schedule.

If your answers are unable to fit in the space allotted below, please feel free to provide the information in a separate document attached with your PRF submission or in an email accompanying your submission.

Q1. What is the intended funding source of this project?

Capital Budget Funds Operating Budget Funds

Specify: Capital Funds

Q2. What is your overall estimated cost for this project? If this PRF is for a preliminary/feasibility study for a larger project, please include your best estimate of what the larger project will cost. Please do *not* answer this question with "TBD" or "unknown" or "request an estimate" or a similar type of response. \$: 15,000

Q3. What is the academic need or business need that this project will fulfill?

To remove unsightly houses no longer usable. This cleans up property on the east side of campus and allows for new landscaping. Two additional houses should be considered in the future, this request addresses the most most important.

Facilities Director's Comments:

IT Director's Comments:na

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APPENDIX

Please provide the following additional information regarding your project

Q4. What are the current limitations of the existing space? (In other words, why is this project request necessary?)
None other than future developments.

Q5. Why is it important that this project happen *this FY* (as opposed to happening in a future FY)?

To begin a process of removing old houses and improve campus grounds.

Q6. Does this project request support a new initiative, new position, or new employee? If yes, please briefly describe and include the names and positions of the new hires/candidates if known at this time.

No

Q7. If this project request is not approved, what effect will this have on your operation?

None

Q8. Is this a one-time annual cost? YES NO If NO, will it require additional on-going annual funding and do you have those funds and VP support for those annual costs? YES NO



Greer's Dirt Work LLC

4855 Dixie Garden Loop
 Shreveport, LA 71105
 318-230-3560
 greersdirtwork@gmail.com



Estimate

Date	Estimate #
1/19/2021	67

Name / Address
Centenary College 2911 Centenary Blvd Shreveport, LA 71104

Description	Qty	Rate	Total
This quote is for the demolition of the pink house at 2828 Oak Ridge Drive. Price includes demo permit and cap on water and sewer. Price includes demo of house and slab and hauling it off. No hauling in dirt. No sod. Greer's is not responsible for hazardous material. Price does not include removing any trees. Greer's is not removing asbestos. Owner is responsible for disconnecting gas, water, and electric.		6,500.00	6,500.00
QUOTE GOOD FOR 30 DAYS			
Signature _____	Total		\$6,500.00

Greer's Dirt Work LLC

4855 Dixie Garden Loop
 Shreveport, LA 71105
 318-230-3560
 greersdirtwork@gmail.com



Estimate

Date	Estimate #
1/25/2021	70

Name / Address
Centenary College 2911 Centenary Blvd Shreveport, LA 71104

Description	Qty	Rate	Total
This quote is for the demolition of the house on 138 E Columbia. Price includes demo of house and hauling it off. Price includes demo permit and capping water and sewer. Price does not include asbestos testing or removal. Greer's is not responsible for hazardous materials. Price does not include removing any trees or concrete. Price does not include hauling in dirt. Owner is responsible for cutting off electric, gas, and water.		6,700.00	6,700.00
QUOTE GOOD FOR 30 DAYS			
Signature _____	Total		\$6,700.00

Chris Sampite

From: Chris Sampite <csampite@centenary.edu>
Sent: Monday, February 01, 2021 8:18 AM
To: Chris Sampite
Subject: Pictures

138 East Columbia

\$6,700



Chris Sampite

From: Chris Sampite <csampite@centenary.edu>
Sent: Monday, February 01, 2021 8:15 AM
To: Chris Sampite
Subject: Pictures

2828 Oak Street

\$6,500

