

CAPITAL BUDGET PROJECT REQUEST FORM as of 3 Jan 20 (page 1 of 3)

Please provide the following information regarding your project request:

Name: Chrs Sampite Date: 1/6/2021
 Title: _____ Phone No: 5286
 Department: Facilities Email Address: csampite@centenary.edu

SCOPE:

Building and Room No (s): King Highway in front of Fitness Center

Briefly Describe Project: This request has been discussed for several years. It's consideration is to construct a new Centenary sign with message board.

Type of Project:
(check all that apply):

- Office Renovation Classroom Landscaping
 Lab Renovation Residence Hall Building Repairs
 Feasibility Study IT Deferred Maint.
 Other (please describe) signage

SCHEDULING/COST:

Requested Completion Date: 09/30/2021 Est. Cost: 100,000

AUTHORIZED SIGNATURES:

IT Related Approval: Scott Merritt / 1/20/2021 / Scott Merritt
For IT purchases
 Facilities Approval: Chris Sampite / 1/7/2021 / Chris Sampite
Building renovations/modifications
 Department Head: _____ / _____ / _____
 Vice President: Robert Blue / 1/20/2021 / Robert Blue

(Forward to VPFA@centenary.edu)
 Date of Cabinet Approval _____

F/O/A/P: _____ / _____ / _____ / _____

DocuSigned by:
Robert Blue
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Please provide the following additional information regarding your project

All new project requests must be approved by the Cabinet and be included in the FY 21 budget before work can begin.

To facilitate the project review process, the following questions in this two-page Appendix are now required to accompany all new Project Request Form (PRF) submissions. The Appendix is an opportunity for you to explain the significance and value of the project you wish to pursue for your Department. The questions listed below are questions that must be answered for each new PRF. Incomplete forms will not be included in the capital budget schedule.

If your answers are unable to fit in the space allotted below, please feel free to provide the information in a separate document attached with your PRF submission or in an email accompanying your submission.

Q1. What is the intended funding source of this project?

Capital Budget Funds Operating Budget Funds

Specify: Capital Funds project

Q2. What is your overall estimated cost for this project? If this PRF is for a preliminary/feasibility study for a larger project, please include your best estimate of what the larger project will cost. Please do *not* answer this question with "TBD" or "unknown" or "request an estimate" or a similar type of response. \$: 100,000

This project was priced in 2014 so I have increased the estimate to 100,000 for inflation.

Q3. What is the academic need or business need that this project will fulfill?

To better market the college and advertise college events and activities in a high profile area on campus. The sign includes a bright well lit message board.

Facilities Director's Comments:

IT Director's Comments: I have many questions on how this will work...what hardware is required?who will maintain content?will this tie in to campus wide system?what network requirements are there?etc

PROJECT REQUEST FORM (page 3 of 3)

APPENDIX

Please provide the following additional information regarding your project

Q4. What are the current limitations of the existing space? (In other words, why is this project request necessary?)

It's necessary to improve the marketability of the college and it's activities.

Q5. Why is it important that this project happen *this FY* (as opposed to happening in a future FY)?

It's been discussed for several years, so if not be funded this year and can surely wait to future years. Thought it would be good to again discuss the possibility.

Q6. Does this project request support a new initiative, new position, or new employee? If yes, please briefly describe and include the names and positions of the new hires/candidates if known at this time.

No

Q7. If this project request is not approved, what effect will this have on your operation?

None

Q8. Is this a one-time annual cost? YES NO If NO, will it require additional on-going annual funding and do you have those funds and VP support for those annual costs? YES NO





September 25, 2014

Mike Newman
Newman Marchive Carlisle, Inc.
2800 Youree Drive, Suite 310
Shreveport, LA 71104

Re: Centenary Monument Signs
Option 1 - Budget
Shreveport, LA

Mr. Newman,

We propose to furnish all labor, materials and equipment to install a new monument sign, for the sum of **\$81,300.00 (Eighty-One Thousand Three Hundred Dollars and no/100)**. Our price is based off of the plans by Newman Marchive Carlisle Inc, Dated 09/16/2014, and the following assumptions and clarifications:

1. Sales tax is included.
2. Our proposal is good for 30 days.
3. A builder's risk insurance policy excluded.
4. We exclude performance bonds.
5. The foundation is includes using Three(3) - 12" diameter by 8' depth drilled foundations.
6. We have included an allowance of \$5,000 for the irrigation in the planters.
7. Brick is included at a budget amount of \$1.00 per brick.
8. Limestone is figured at a thickness of 2mm.
9. We assume 5/8" hat channel and cement board to support the limestone.
10. Cast stone Pineapples are included in this proposal at a budget amount of \$800.00.
11. Bronze signage is included using 6" diameter logos. Logos/artwork is to be furnished by owner.
12. We assume the electrical run will be less than 50' to the building and 100' to the panel.
13. We include a CAT 6 cable for control of the signs.
14. Our price is based off of using a Daktronics Galaxy 20mm RGB Outdoor LED Matrix Display 3550 Series.

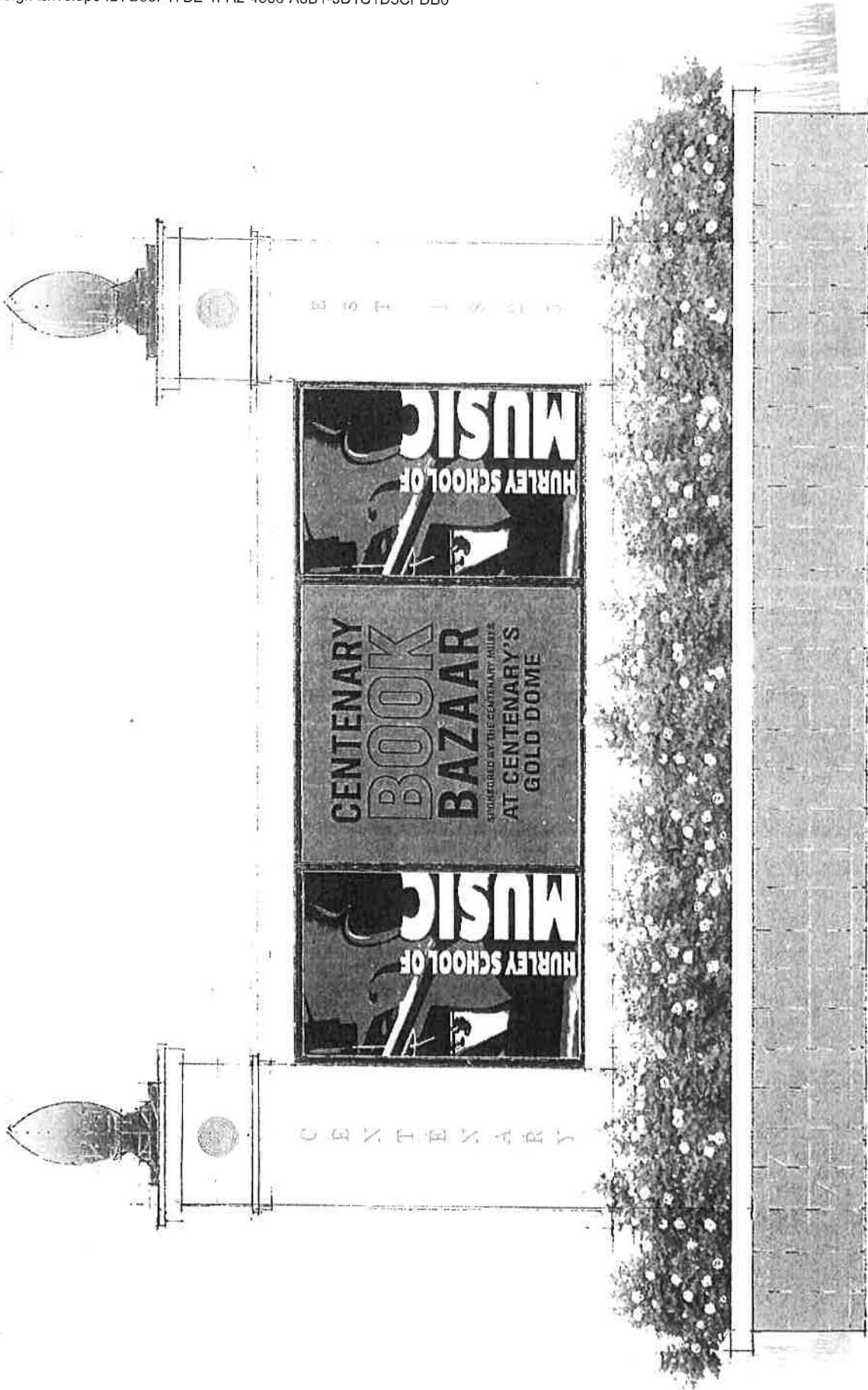
This project is for budgetary purposes only. We reserve the right to modify our pricing once construction drawings are finalized. We appreciate the opportunity to provide pricing on this project. If you have any questions please feel free to contact me at 318-218-0947.

Sincerely,
McINNIS BROTHERS CONSTRUCTION, INC.

A handwritten signature in black ink that reads 'Gavin Fleming'. The signature is written in a cursive, flowing style.

Gavin Fleming
Estimator





Vizualization Display Sign Elevation
 Concept Design 02
 September 15, 2014

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 MARCHIVE
 CARLISLE
 INCORPORATED**
 A PROFESSIONAL CORPORATION
 2800 YOUREE DRIVE - SUITE 110
 SUITE 110, LOUISIANA 7108
 WWW.NEWMANINC.COM

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 COLLEGE OF LOUISIANA