



Centenary College of Louisiana
Department of Public Safety

Contract to Attend the Basic Law Enforcement Academy

I, _____, understand that as a condition of my employment as police officer, Department of Public Safety, Centenary College of Louisiana, within one year of my employment date, I must attend and graduate from a basic law enforcement academy that is certified by the Louisiana Commission on Law Enforcement. I also understand that the cost of this training and uniforming to the College can approximate \$2,500.00 (exact cost to be determined at the time of enrollment), and the cost to the College is non-reimbursable in any part by the Louisiana Commission on Law Enforcement.

Due to the expense associated with training and uniforming, I agree to remain employed with Centenary College of Louisiana for a period of two years of my graduation date from the academy, unless I am discharged for cause as a result of violating one or more Department of Public Safety Policies and/or Procedures, College Policies and Procedures, State of Louisiana and /or Federal Criminal Statutes, or otherwise discharged as a convenience to the College.

Should I choose to resign from the Department of Public Safety, Centenary College of Louisiana, prior to completing two years of employment from the graduation date of the academy I attend or I am discharged in accordance with one or more of the above statements due to fault on my part, I agree to reimburse the College the full cost of the training and uniforming or a percentage of the full cost based on time remaining to complete the two year commitment. The percentages are as follows:

- Resignation or termination between 0 and 2 months—100% of the cost
- Resignation or termination between 2 months and one day and 4 months—90% of the cost.
- Resignation or termination between 4 months and one day and 6 months—80% of the cost.
- Resignation or termination between 6 months and one day and 8 months—70% of the cost.
- Resignation or termination between 8 months and one day and 10 months—60% of the cost.
- Resignation or termination between 10 months and one day and 12 months—50% of the cost.
- Resignation or termination between 12 months and one day and 14 months—40% of the cost.
- Resignation or termination between 14 months and one day and 16 months—30% of the cost.
- Resignation or termination between 16 months and one day and 18 months—20% of the cost.
- Resignation or termination between 18 months and one day and 20 months—15% of the cost.
- Resignation or termination between 20 months and one day and 22 months—10% of the cost.
- Resignation or termination between 22 months and one day and 24 months—5% of the cost.

Signature of Employee

Date

Signature of Department of Public Safety

Date

Signature of Department of Human Resources

Date