To: Centenary Faculty Evaluators

From: Scott Chirhart, Premedical/Predental Advisor

Re: Evaluation Letters for Medical/Dental School Applicants

Thank you for your assistance of a student applying for medical or dental school. Faculty evaluations have a great impact on medical and dental school admissions decisions. Centenary College students applying to medical or dental school have two options: 1) arranging faculty evaluation letters to be sent directly to the professional school(s) to which they are applying or 2) utilizing the Centenary College Premedical Committee. This student has chosen to use the Premedical Committee and is required to arrange at least three letters of evaluation from faculty who have taught her or him. Two of these will be from faculty in two different science departments and a third from a non-science department. The Committee will then evaluate this student and forward a composite evaluation along with copies of the individual letters to the professional schools.

Please complete and sign the Faculty Evaluation Form. Additional comments are strongly encouraged and may be attached. Your personal comments that include supporting examples are an extremely important part of the evaluation. You may request information from the student such as a transcript, resume and AMCAS or dental essay in order to assist you.

Please be aware that the Faculty Evaluation Form you submit along with any attachments will be copied and forwarded to the professional schools on behalf of the student and the Committee. You may address your letter in general terms, such as “Admissions Committee” or “Centenary College Premedical/Predental Committee”.

Faculty Evaluation Letters are requested to be in by June 15th. Students are evaluated in order of date of completion of files thus you can assist with early submission. If you need the fall semester to further evaluate the student, the absolute latest that information can be sent to the medical school is October 1st. If you cannot meet the deadline, please inform the student in order that they may contact another faculty member.

On behalf of Centenary College and the Premedical Committee, I thank you for interest in this student.
Faculty Evaluation Form  
Premedical/Predental  
Centenary College of Louisiana

Applicant Name (typed or printed)________________________________________________________________________________________________________

______ Medical  __________ Dental  ________ Other

To the Evaluator: This student has been asked to obtain evaluations from instructors who have knowledge of her/his work. Since your comments will be reproduced and forwarded, it is best if the evaluations are typed.

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<th>Outstanding</th>
<th>Excellent</th>
<th>Above Average</th>
<th>Average</th>
<th>Fair</th>
<th>Poor</th>
<th>No Basis to Evaluate</th>
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<td>Knowledge of Subject Matter</td>
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<td>Intellectual Curiosity</td>
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<td>Integrity</td>
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Remarks: This is the most important portion of the evaluation. Include any comments you may have on the applicant’s suitability to the profession. Supporting examples are particularly valuable to the committee. Attach an addendum with additional comments if you desire.

Overall Evaluation (check one)  
___ Outstanding Applicant  
___ Highly Recommended  
___ Recommended  
___ Recommended with Reservations  
___ Not Recommended

Deadline: 
Return to:  
Scott Chirhart, Premedical Advisor  
2911 Centenary Blvd.  
Department of Biology  
Mickle Hall 208  
P.O. Box 135  
Shreveport, LA 71134-1188  
Email: schirhar@centenary.edu

Signature  Date

Print or Type Name  Department