

CAPITAL BUDGET PROJECT REQUEST FORM as of 3 Jan 20 (page 1 of 3)

Please provide the following information regarding your project request:

Name: Chris Derrick Date: 2/13/2020
Asst. Dir. IT Phone No: 5721
Title: IT Email Address: cderrick@centenary.edu
Department: _____

SCOPE:

Building and Room No (s): Gold Dome gym floor

Briefly Describe Project: Sound system in Gold Dome is outdated and no longer performs at optimal levels. New system is needed to provide updated connections.

Type of Project:

(check all that apply):

- Office Renovation Classroom Landscaping
 Lab Renovation Residence Hall Building Repairs
 Feasibility Study IT Deferred Maint.
 Other (please describe) _____

SCHEDULING/COST:

Requested Completion Date: 06/30/2021 Est. Cost: 100000

AUTHORIZED SIGNATURES:

IT Related Approval: For IT purchases	<u>Scott Merritt</u> <small>DocuSigned by: Signature ID: 85E31449...</small>	<u>2/13/2020</u> <small>Date</small>	<u>Scott Merritt</u> <small>Print Name</small>
Facilities Approval: Building renovations/modifications	<u>Chris Sampite</u> <small>DocuSigned by: Signature ID: 68A9D9A648F...</small>	<u>2/13/2020</u> <small>Date</small>	<u>Chris sampite</u> <small>Print Name</small>
Department Head:	<u>Scott Merritt</u> <small>DocuSigned by: Signature ID: 85E31449...</small>	<u>2/13/2020</u> <small>Date</small>	<u>Scott Merritt</u> <small>Print Name</small>
Vice President:	<u>Robert Blue</u> <small>DocuSigned by: Signature ID: 1A678AC4B74403...</small>	<u>2/15/2020</u> <small>Date</small>	<u>Robert Blue</u> <small>Print Name</small>

(Forward to VPFA@centenary.edu)

Date of Cabinet Approval _____

F/O/A/P: _____ / _____ / _____ / _____

PROJECT REQUEST FORM (page 2 of 3)

Please provide the following additional information regarding your project

All new project requests must be approved by the Cabinet and be included in the FY 21 budget before work can begin.

To facilitate the project review process, the following questions in this two-page Appendix are now required to accompany all new Project Request Form (PRF) submissions. The Appendix is an opportunity for you to explain the significance and value of the project you wish to pursue for your Department. The questions listed below are questions that must be answered for each new PRF. Incomplete forms will not be included in the capital budget schedule.

If your answers are unable to fit in the space allotted below, please feel free to provide the information in a separate document attached with your PRF submission or in an email accompanying your submission.

Q1. What is the intended funding source of this project?

Capital Budget Funds Operating Budget Funds

Specify: Capital funds are needed due to estimate

Q2. What is your overall estimated cost for this project? If this PRF is for a preliminary/feasibility study for a larger project, please include your best estimate of what the larger project will cost. Please do *not* answer this question with "TBD" or "unknown" or "request an estimate" or a similar type of response. \$: 100000

Empty text box for Q2 answer.

Q3. What is the academic need or business need that this project will fulfill?

Current system will not allow for modern connections and sound is becoming more and more distorted.

Empty text box for Q3 answer.

Facilities Director's Comments:

IT Director's Comments:

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APPENDIX

Please provide the following additional information regarding your project

Q4. What are the current limitations of the existing space? (In other words, why is this project request necessary?)
Necessary for better sound for patrons with added connectivity

[Empty response area for Q4]

Q5. Why is it important that this project happen *this FY* (as opposed to happening in a future FY)?

Continuation of sound degradation
Minimal connectivity choices.

[Empty response area for Q5]

Q6. Does this project request support a new initiative, new position, or new employee? If yes, please briefly describe and include the names and positions of the new hires/candidates if known at this time.

N/A

[Empty response area for Q6]

Q7. If this project request is not approved, what effect will this have on your operation?

Possible loss of revenue from 3rd parties.
Possible loss of attendance at sporting events.

[Empty response area for Q7]

Q8. Is this a one-time annual cost? YES NO If NO, will it require additional on-going annual funding and do you have those funds and VP support for those annual costs? YES NO



Quote Number Centenary College Gold Dome Audio Upgrade Nov2019

Assumptions:

Unfettered access to all work areas during established working hours (8:30a-5:00p). Weekend and holiday hours are available at additional cost. All electrical supplied by other. Go Media LLC. PROVIDES NO ELECTRICAL SERVICES OF ANY KIND. All existing or provided equipment or systems that will be integrated into this system must be functioning within normal manufacturer's operating parameters. Customer will provide a safe and secure environment for integration services to be performed. All permits and fees provided by others. All training and system demonstration provided by Go Media LLC

Conditions:

All work will be done between- 8:30 AM through 5:00 PM. Deviation from scope of work or additional work not specified will constitute a change order and additional cost to client. Project delays, including unscheduled meetings, outside of Contractor's control, including but not limited to delay by other trades or customer, could result in additional cost to customer. All after hour work and weekend work shall be invoiced at 1.5 normal rates.

Payment Terms:

Parts total required prior to ordering, remaining balance due at job completion. Special payment terms available upon request and approval.

Customer Acceptance Agreement Statement

Your signature on this document constitutes a contractual agreement between Go Media LLC and your organization for the services and products listed above. Please review the document before signing.

Customer Signature authorized agent of Centenary College

Title

Date

Printed Name

Go Media LLC Acceptance

Authorized Go Media LLC Signature

Title

Date

Printed Name

Proposal Submitted by:

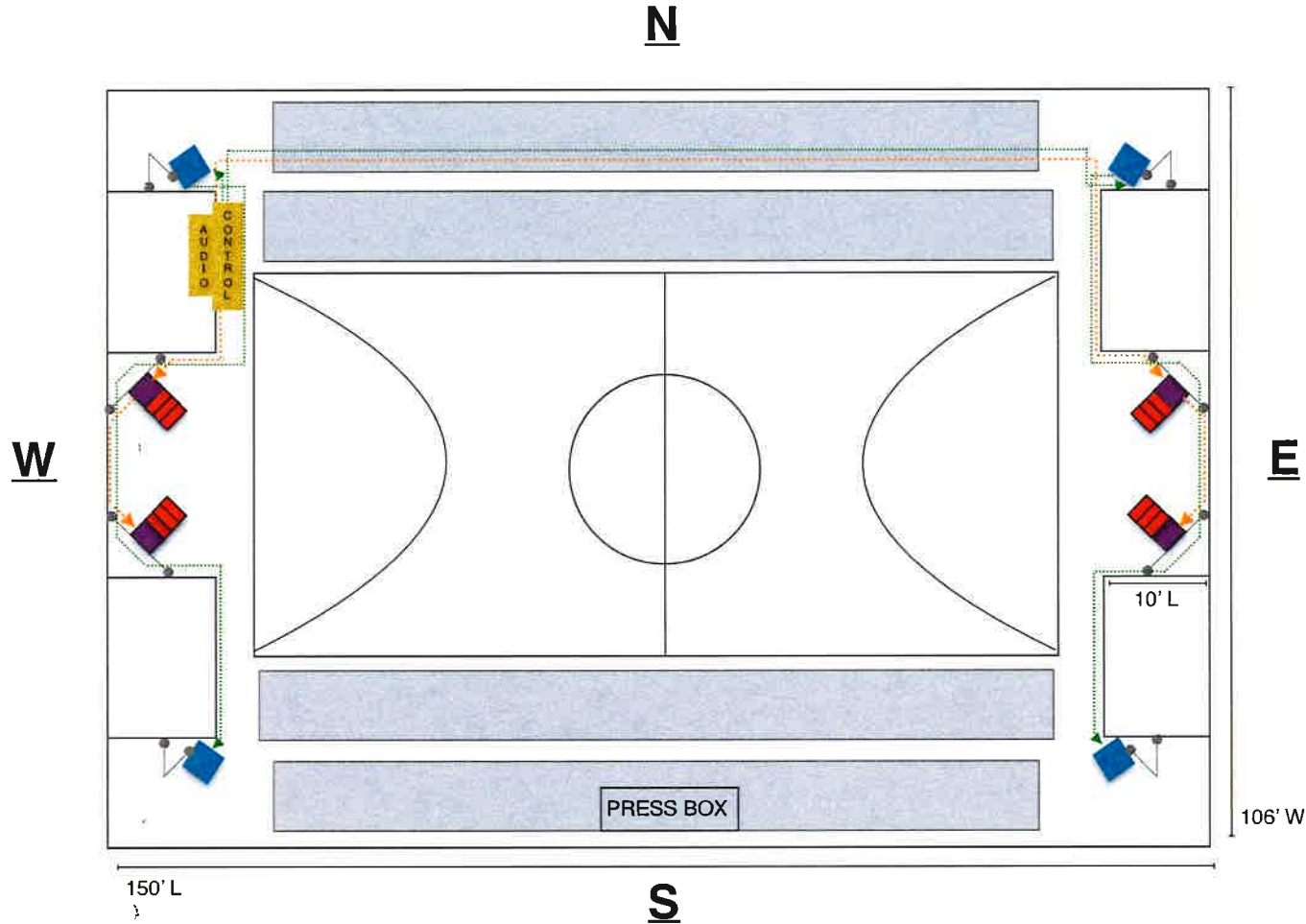


Daryl Bragg
 Go Media LLC
 2407 South College Rd
 Lafayette, LA 70508
 Phone: (337) 984-9126



VENUE OVERVIEW (INDOOR)

Current as of: 11/10/19



KEY:

= JBL VRX918SP = Powered Subs (x4)	= JBL VRX932LAP = Powered Array Speakers (x12)	= Adjustable = Crossbar System (x4)	= Articulating = Wall-Mount System (x4)	= XLR Cable Runs (1250' - 1500')	= JBL SRX 815P Delay Fills (x4)
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Prepared by Paul H. Westbrook
Apaulo Productions, LLC
Lafayette, LA

Centenary College
Gold Dome Complex
Shreveport, LA

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