

BANNER HOLDS HELP FOR STUDENTS

While some holds on a student's record may simply provide information, most holds are posted by the College in order to require the student to take the action necessary to meet a policy requirement or financial obligation that has not yet been met. Some of the latter holds will prevent the student from receiving a copy of their academic transcript, while others will prevent the student from being able to do any registration adds, drops, or changes (both now and in the future).

Described in the table below are most holds now being used to require a student to take action. Students can see their currently-active holds within Banner Web.

Hold Code	Hold Description	Impact on the Student	Originating Office	Originating Office Email Address
AD	Admission's Hold	Prevents: Registration, Transcript Release, Graduation Certification, Grade Access, Admission Application Submission	Admission	admission@centenary.edu
BH	Bal Alert- Registration Allowed	Prevents: Transcript Release, Graduation Certification	Business	business_office@centenary.edu
BO	Business Office Hold	Prevents: Registration, Transcript Release, Graduation Certification	Business	business_office@centenary.edu
BR	Bankruptcy	Prevents: Registration, Transcript Release	Business	business_office@centenary.edu
CL	Clery Training Hold	Prevents: Transcript Release, Graduation Certification, Admission Application Submission	Department of Public Safety	dps@centenary.edu
CO	Referred to Collection Agency	Prevents: Registration, Transcript Release, Graduation Certification	Business	business_office@centenary.edu
FA	Financial Aid Hold	Prevents: Registration, Transcript Release, Graduation Certification, Grade Access, Admission Application Submission	Financial Aid	finaid@centenary.edu
HS	Medical Information Missing	Prevents: Registration, Graduation Certification, Grade Access, Admission Application Submission	Counseling Services & Health Information	health@centenary.edu
JH	Judicial Hold	Prevents: Registration, Transcript Release, Graduation Certification	Residence Life	housing@centenary.edu
LI	Library Hold	Prevents: Registration, Graduation Certification, Grade Access, Admission Application Submission	Library	magale@centenary.edu
PK	Perkins Loan Hold	Prevents: Registration, Transcript Release, Graduation Certification, Grade Access	Financial Aid	finaid@centenary.edu
PX	PRAXIS Exam Req'd to Register	Prevents: Registration	Department of Education	education@centenary.edu
RH	Registrar's Hold	Prevents: Registration, Transcript Release, Graduation Certification, Grade Access	Registrar	registrar@centenary.edu